

**HOUSTON INDEPENDENT SCHOOL DISTRICT
VOLUNTEER ACCESS TO POLICE RECORDS**

Instructions: All volunteers must participate in a Volunteer Criminal History Background Check by completing this form and attaching a copy of an official form of identification (Texas Drivers License, Texas Identification or passport). Completed forms should be submitted to a school where you plan to volunteer. If you plan to volunteer at more than one school, please list all of the schools on this form. Results will be reported to the principals of all of the schools you list. Background checks for volunteers are required every school year and are good for volunteer service at any HISD school.

List the schools where you plan to volunteer: _____

Revised Texas Education Code §22.083 authorizes the Houston Independent School District to obtain criminal history information on every employee, applicant and volunteer of the District.

If you have ever been convicted or received probation or deferred adjudication for a felony offense involving capital murder; murder; voluntary or involuntary manslaughter; any felony theft offense; indecency with a child; injury to a child, elderly, or disabled individual; kidnapping; aggravated kidnapping; aggravated sexual assault; aggravated assault causing serious bodily injury; sexual assault of a child; aggravated robbery; any felony where a deadly weapon was used or exhibited; any felony related to the manufacture, delivery, or possession of marijuana, a controlled substance, or a dangerous drug, or any felony related to pornography, or obscenity, you will not be allowed to volunteer in HISD. Parents who do not pass the criminal history check are still encouraged to participate in their children's education, such as parent meetings and open houses at their children's school(s).

IF YOU DO NOT FULLY UNDERSTAND THIS STATEMENT, PLEASE CALL THE HISD CRIMINAL HISTORY OFFICE AT 713-892-7332.

Your signature below authorizes the Houston Independent School District to obtain information from any law enforcement agency regarding criminal history.

SIGNATURE: _____ **DATE:** _____

Please Print or Type:

Name: _____
Last First Middle Maiden

Driver's License No.: _____ State: _____

Sex: _____ Race: _____ Date of Birth: _____

Home Address: _____
Street City State/Zip

Daytime Phone No.: _____

Picture Identification Required



Please attach a copy of Texas ID, Texas DL, Resident Alien Card or passport for verification of identity.

Volunteer should submit completed form to the school. The school should keep a copy and send completed forms to Audrey Gomez at Human Resources via school mail, Route 10, marked confidential.